**The 11th MCI Project Meeting Agenda**

Team 7

*The 11th MCI group Project client meeting will be held via Zoom at 2:30 pm on 27th May 2021*

**Chair**: Jinchen Song (Team 8)

**Secretary**: Chun Yee Herman Lai

**Attendance**:

Ian Knight (supervisor)

Chun Yee Herman Lai (Team 7)

Fangyu Yuan (Team 7)

Haoyu Wang (Team 7)

Zhendong Shi (Team 7)

Aditya Chourasia (Team 8)

Jinchen Song (Team 8)

Luoyang Xing (Team 8)

Nivedita Potluri (Team 8)

**1 Agenda**

* Report problems and solutions
* Report action progress
* Question

**2 Problems and Solutions**

After the last demonstration, we tried to find out if it is possible to distinguish UG and PG courses on the course planner. We found that the only thing to distinguish the course is the course code. However, that could only imply the lecture session. Other than that, there is no way to locate what workshop or practical is for UG students and PG students. So, that is not possible to distinguish a course, whether it is for UG or PG.

**3 Action Progress**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| *No.* | *Action items* | *Person Responsible* | *Due Date* | *Status* |
| 1 | Handle multiple shifts | Chun Yee Herman Lai | 27/5/2021 | Completed |
| 2 | Distinguish UG and PG course if applicable | Chun Yee Herman Lai | 27/5/2021 | Completed |
| 3 | Revision testing plan | Chun Yee Herman Lai | 24/5/2021 | Completed |
| 4 | Display assigned staff on the table | Chun Yee Herman Lai | 26/5/2021 | Completed |
| 5 | Debug | Chun Yee Herman Lai | 27/5/2021 | In progress |
| 6 | Handle multiple shifts | Fangyu Yuan | 27/5/2021 | Completed |
| 7 | Distinguish UG and PG course if applicable | Fangyu Yuan | 27/5/2021 | Completed |
| 8 | Revision testing plan | Fangyu Yuan | 24/5/2021 | Completed |
| 9 | Display assigned staff on the table | Fangyu Yuan | 26/5/2021 | Completed |
| 10 | Debug | Fangyu Yuan | 27/5/2021 | In progress |
| 11 | Handle multiple shifts | Haoyu Wang | 27/5/2021 | Completed |
| 12 | Distinguish UG and PG course if applicable | Haoyu Wang | 27/5/2021 | Completed |
| 13 | Revision testing plan | Haoyu Wang | 24/5/2021 | Completed |
| 14 | Display assigned staff on the table | Haoyu Wang | 26/5/2021 | Completed |
| 15 | Debug | Haoyu Wang | 27/5/2021 | In progress |
| 16 | Handle multiple shifts | Zhendong Shi | 27/5/2021 | Completed |
| 17 | Distinguish UG and PG course if applicable | Zhendong Shi | 27/5/2021 | Completed |
| 18 | Revision testing plan | Zhendong Shi | 24/5/2021 | Completed |
| 19 | Display assigned staff on the table | Zhendong Shi | 26/5/2021 | Completed |
| 20 | Debug | Zhendong Shi | 27/5/2021 | In progress |

**4 Question**

For team 7, at this point, we have no further questions.

Note: Next meeting will be held on 3rd June 2021.